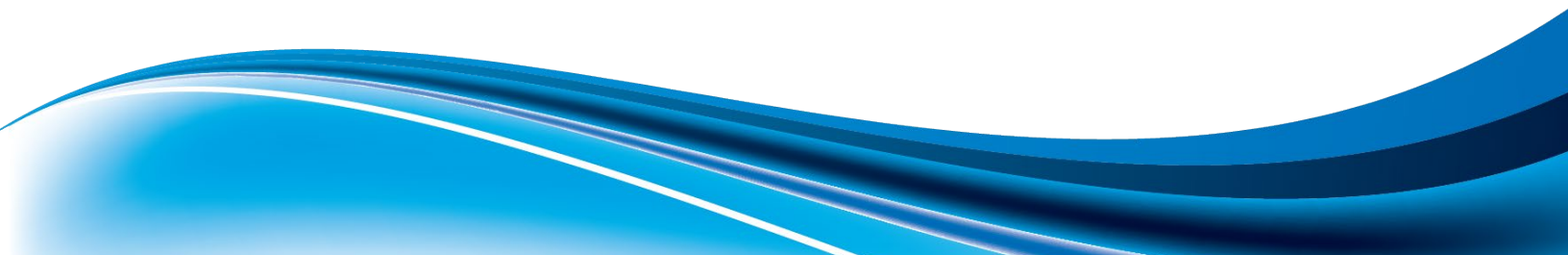




Memorandum of Understanding
between the Center for Project Innovation
and [Partner Name]

DRAFT



Memorandum of Understanding (MOU)

Between:

[Partnering Nonprofit Organisation] (Partner)

(Address)

(Address)

(Address)

and

Center for Project Innovation (CPI)

20 F Street, 7th Floor

Washington DC 20001

United States

1. Purpose

This Memorandum of Understanding (MOU) outlines the agreement between the Partner and the Center for Project Innovation (CPI) regarding the Certified Project Officer Scholarship Program.

The purpose of this partnership is to provide full scholarships for individuals within the Partner's community to complete the Certified Project Officer program, thereby equipping them with valuable project management skills to enhance their confidence, employability, productivity, and social impact.

2. Scholarship Offering

CPI agrees to provide an agreed number of full scholarships for individuals selected by the Partner to participate in the Certified Project Officer program.

Each scholarship is valued at US\$250 and will cover the full cost of the program for the selected individuals.

3. Eligibility

Eligible candidates for the scholarship include:

- Dedicated **volunteers** who help run the Partner's programs
- **Clients** the Partner serves who are looking to make their mark on the world
- Community **leaders** the Partner works with who could use these skills to drive local initiatives
- People in the Partner's **youth** programs who are preparing for their careers
- Individuals experiencing **disadvantage** looking to build their confidence and autonomy
- **Staff** members of the Partner who want to improve their ability to manage more complex projects

- Small business owners or **entrepreneurs** the Partner supports wanting to grow their ventures

4. CPI Responsibilities

As part of this commitment, CPI will ensure that all chosen participants receive the necessary materials and access to complete the program successfully.

Throughout the course, CPI will offer ongoing support and guidance to the participants, helping them navigate the curriculum and overcome any challenges they may encounter.

Updates on the status of participants and the program's overall progress will be provided upon request.

5. Partner Responsibilities

CPI will not impose any specific selection criteria, allowing the Partner the flexibility to choose participants based on their understanding of who would benefit most from the program.

Selection is expected to be fair and transparent, with a focus on choosing candidates who meet the eligibility criteria and demonstrate a strong commitment to enhancing their project management skills.

Once the participants are selected, the partner organization will facilitate communication between these individuals and CPI, ensuring a smooth transition into the program.

Throughout the course, the Partner will continue to support participants as needed.

6. Program Participation

The scholarship recipients are expected to fully participate in and complete the Certified Project Officer program.

CPI will provide all necessary resources and support to facilitate their success in the program.

No additional costs or commitments are required from the recipients or the Partner.

7. Fees and Charges

The Certified Project Officer scholarships provided by CPI must be passed on to the selected recipients free of charge. The Partner may not impose any fees or costs on the recipients for access to the program.

Any costs incurred by the Partner in recruitment, support, delivery, administration, or any other related activities must be borne by the Partner in the course of their ordinary business or covered by other government or community sponsors.

No additional charges should be passed on to the recipients for these activities.

8. Ethical Conduct

The Partner agrees to promote, administer, and support the CPI Career Certifications Program in an ethical and transparent manner. This includes, but is not limited to:

- Ensuring that all communications about the program are truthful, accurate, and do not mislead or misrepresent the certification, its benefits, or its outcomes.
- Treating all participants fairly and equitably, without discrimination based on race, gender, ethnicity, religion, disability, sexual orientation, or socioeconomic status.

Failure to adhere to these ethical standards may result in the termination of the partnership agreement.

9. Non-Commitment Clause

This MOU represents a non-binding partnership between CPI and the Partner.

Participation in the Certified Project Officer Scholarship Program does not obligate either party to any further engagement or partnership beyond the scope of this program.

No contracts or commitments are required beyond the provisions of this MOU.

10. Liability

CPI assumes no liability for the outcomes of the projects or initiatives undertaken by the Partner or the scholarship recipients.

The Certified Project Officer program is designed to equip individuals with project management skills, but CPI makes no guarantees regarding specific results or outcomes achieved by program participants.

11. Program Modification or Termination

CPI reserves the right to modify or terminate the scholarship program at any time.

In the event of program termination, all scholarships already awarded will be honored.

12. Duration

This MOU shall be effective from the date of signing and will remain in effect for the duration of the Certified Project Officer program for the selected participants.

Either party may terminate this MOU by providing written notice to the other party.

13. Reliance on Declarations

CPI has relied on the Partner's declarations made in its expression of interest and any subsequent correspondence when entering into this agreement.

CPI takes these declarations as warranties, and any material misrepresentation or failure to fulfill these commitments may result in the termination of this agreement and any associated obligations.

14. Governing Law

This MOU shall be governed by and construed in accordance with the laws of Florida, USA.

15. Signatures

By signing this MOU, both parties agree to the terms outlined above and commit to fulfilling their respective roles and responsibilities in the Certified Project Officer Scholarship Program.

For the Partner:

Name: _____

Title: _____

Signature: _____

Date: _____

For Center for Project Innovation (CPI):

Name: _____

Title: _____

Signature: _____

Date: _____

DRAFT